EXHIBIT

1

BRAZORIA COUNTY

ATTORNEY WEB PORTAL – RULES AND PROCEDURES

Below are the approved rules and procedures for the establishment and operation of the Brazoria County Attorney Web Portal System (the "System") created and managed by the Brazoria County Clerk and Brazoria County District Clerk and authorized by the Brazoria County Commissioners Court pursuant to Texas Local Government Code section 191.008.

I.
SYSTEM SOFTWARE

The System software, written by Tyler Technologies, shall run on the Brazoria County (the "County") server. The System provides limited subscriber access to electronic and scanned images contained in the Brazoria County Case Management System for both criminal and civil cases in Brazoria County District and County Courts. In coordination with the Brazoria County Clerk (the "County Clerk") and the Brazoria County District Clerk (the "District Clerk"), the Brazoria County Information Systems Department shall be responsible for communicating with Tyler Technologies for the establishment of the System and any subsequent modifications or troubleshooting.

II.
FEES

The County requires no fees for subscribers to access or utilize the System information.

III.
SUBSCRIBER ELIGIBILITY

The System shall be available to all attorneys who are licensed by the State Bar of Texas and eligible to practice law in the State of Texas. The County, County Clerk, and/or District Clerk shall each have independent authority to deny, terminate, or suspend a subscription for violating these Rules and Procedures, the terms of the Subscription Agreement, or any other reason as determined by the County, County Clerk, and District Clerk.

IV.
SUBSCRIPTION PROCESS

The County Clerk shall make an Attorney Web Portal System Subscription Agreement available on the County Clerk's website, along with a link to the System. The Subscription Agreement will provide the System user requirements, describe the information available to the System user, and state any other details and requirements for the use of the System.

Attorneys wishing to access the System must register in the System and submit a completed and signed Subscription Agreement to the County Clerk for review. Upon receipt of the proposed Subscription Agreement, the County Clerk will follow the below procedure:

- Review the proposed Subscription Agreement to determine whether all information has been provided and the applicant qualifies for access to the System;
- Verify registration in the System;
- If the proposed Subscription Agreement is acceptable and the applicant meets all qualifications, link the applicant's System account with the designated area of the Case Manager System; and
- Deliver a communication to the subscribing attorney authorizing the user to access the System.

V.
SUBSCRIBER ELIGIBILITY AND ACCESS TO SYSTEM

Both the County Clerk and District Clerk websites shall contain a link for Subscribers to access the System. After clicking on the link, Subscribers may access the System by entering their login credentials.

Access to the System shall be limited to the individual Subscriber and, at the Subscriber's election, current employees of the Subscriber's law practice. Each Subscriber must agree that he/she, and any employee of Subscriber's law practice, will not (1) access information without proper authorization (or allow any third party to do so); (2) disclose his/her login credentials to any unauthorized person; (3) alter, damage, or destroy any data stored on the System or any other system owned or maintained by the County; or (4) attempt to gain access to information to which access has been restricted by the County Clerk or District Clerk. Violations of the above requirements shall be grounds for the suspension or revocation of access, as determined by the County Clerk and District Clerk.

VI.
MANAGEMENT OF SUBSCRIBER ACCOUNTS

The County Clerk shall serve as the Attorney Web Portal System Administrator (the "System Administrator") and shall be responsible for the management and supervision of all Subscriber accounts, including, but not limited to, the following:

- Receiving and reviewing all proposed Subscription Agreements;
- Communicating with applicants concerning issues related to the submission of proposed Subscription Agreements;
- Determining whether applicants are eligible to access the System;
- Executing Subscription Agreements on behalf of the County;
- Verifying applicants' registrations within the System;
- Linking Subscribers' System accounts with the designated area of the Case Manager System.
- Providing login credentials to approved applicants and notifying applicants who are not authorized to access the System;
- Communicating with Subscribers pertaining to issues related to their access and the System in general;
- Maintaining records for each Subscription account, including Subscription Agreements, Subscriber contact information, and correspondence with applicants and Subscribers; and
- Evaluating and determining whether a Subscription account is subject to revocation and communicating such determination to the Subscriber.

VII.
INFORMATION AVAILABLE IN SYSTEM

The information available to Subscribers in the System shall be limited to records filed in Brazoria County Courts and District Courts that is both public information and permitted by the County Clerk and District Clerk to be accessed through the System. No access through the System shall be provided to any non-publicly accessible information. "Non-publicly accessible information" includes, but is not limited to, information that is sealed by court order or confidential by law. In addition, the applicable Custodian may restrict access through the System to any other records, data, information, or files, or portions thereof, that the Custodian deems security-sensitive.